



# twelve Directors Portal

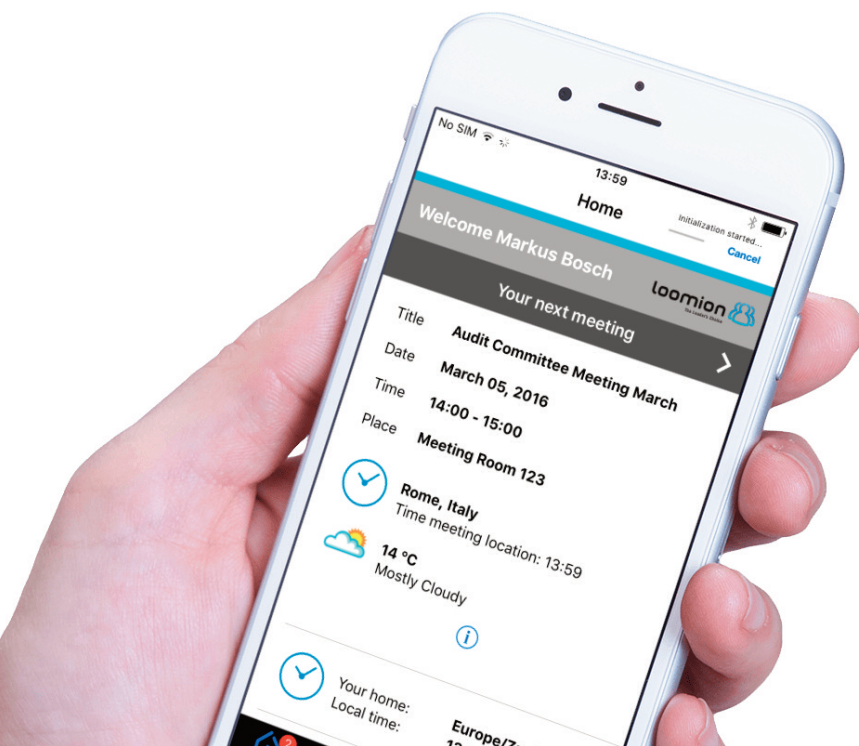
We secure and safeguard the information exchange and collaboration of your Board of Directors

## What is twelve Directors Portal?

- Secure platform for exchanging information for your Board of Directors; available on- and offline
- Secure access to your strategic data from all over the world through web browser or dedicated iPad, iPhone and Windows app
- Versatile annotation tools for working with documents
- Voting functionality for document approval
- Support collaboration
- Full-text search on all documents
- Various dashboard views
- Calendar export functionality
- Display of local conditions (e.g. weather)
- Custom access- and action rights for documents
- Multi-mandates in one single app
- 100% Swissness: made and operated in Switzerland by our team of experts
- Audit trail on all access attempts to content

## How you benefit from it

- > Highest level of confidentiality for exchange of your information and documents
- > You can access your data from anywhere, anytime - even if you are not connected to the Internet
- > Work with electronic documents as if it was printed on paper
- > Save time by participating in online circular resolutions and votings
- > Efficient exchange of opinions with your Board member colleagues
- > Quickly find information in documents
- > Easy access to documents you recently worked on
- > Keep your calendars up-to-date
- > Information on weather at the venue
- > Customize twelve Directors Portal to your company specific requirements
- > One central app for all your mandates
- > Your data is stored in the safest environment
- > Improve your corporate governance through audit and traceability



*"The main benefits for POST are as follows: easy-to-use mobile solution for Board members representing a real alternative to paper copies which is highly appreciated by our users. twelve Directors Portal offers a strong security concept."*

P. Schwaller, Head of Operations,  
Post Group Luxembourg



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## Facts and figures

### Secure collaboration and communication through twelve Directors Portal

twelve Directors Portal is a web-based platform that provides a secure, yet simple exchange of information within Governing bodies

<b>Purpose</b>	In all areas that require secure management of meeting information and documents, for example, Board of Directors, Executive management, government agencies etc.
<b>Functions</b>	Meeting management, polls, calendar functionalities, information documents, creation of Board binders, water marks, collaboration, address books, full-text search, rich annotation functions, notifications, audit log, archiving
<b>Security</b>	State-of-the-art encryption during transmission and storage of data on servers and local devices, multi-staged protection measures against data theft, granular authorization system also allows usage for subsidiary bodies
<b>Secure authentication</b>	User name/password/user certificate combination for highest security requirements, further multi-factor authentication is possible
<b>Location of data storage</b>	twelve Directors Portal either runs in your own datacenter (on-premise) or in loomion's high security datacenter in Switzerland (ISO27100 / TIER IV certified)
<b>Accessing your data</b>	You access your data through Windows or iPad, iPhone App. The data are accessible offline. Furthermore, twelve Directors Portal offers a secure web-browser connection (online available only)
<b>Service</b>	loomion offers 24/7 support for its products

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